

NORTHOP COMMUNITY COUNCIL
(Representing the Wards of Northop and Sychdyn)

Sue Lovell
Clerk and Finance Officer

Ivy House
Fron Park Road
Holywell
Flintshire
CH8 7UT

Tel: 01352 711507

29th April 2021

Dear Councillor,

You are requested to attend the **ANNUAL GENERAL MEETING** of **NORTHOP COMMUNITY COUNCIL** which will be a **MULTI-LOCATION MEETING** on **MONDAY 9TH MAY 2022** at **7.00 p.m.**

Yours sincerely,

Sue Lovell
Clerk to the Council



Public Participation

As this meeting a multi-location meeting, should members of the public wish to make any comments or observations regarding any agenda item or attend the meeting either in person or remotely, please write to/email the Clerk (see contact details below). Any comments would need to be received by the Clerk by Thursday 5th May 2022.

E-mail: clerk-northopcc@hotmail.co.uk
Tel: 01352 711507

NORTHOP COMMUNITY COUNCIL

ANNUAL GENERAL MEETING Monday 9th May 2022 at 7.00 p.m. **Multi-location Meeting** **AGENDA**

APOLOGIES FOR ABSENCE

1. WELCOME AND DECLARATION OF ACCEPTANCE OF OFFICE

All Members of the Council must sign a Declaration of Acceptance of Office before the start of the meeting, to be witnessed by the Clerk.

CHAIR'S REPORT

To receive a report from the retiring Chairman on the activities of the Council during her year of office.

2. ELECTION OF CHAIR, DECLARATION OF ACCEPTANCE OF OFFICE AND INVESTITURE WITH CHAIN OF OFFICE

To appoint a Chair for the ensuing year.

3. APPOINTMENT OF VICE-CHAIR

To appoint a Vice-Chair for the ensuing year.

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest from Members.

5. VACANCIES

Members are advised that there are three vacant seats in the Sychdyn Ward and three vacant seats in the Northop Ward and that under the Local Government (Wales) Measure 2011, Section 116 a Notice of Co-option will be advertised immediately following this meeting. The Notice will seek expressions of interest, from duly qualified members of the public, who are interested in representing their community.

6. POLICE MATTERS

To consider Police matters in Sychdyn and Northop areas.

7. **MINUTES****

To receive the minutes of the Ordinary meeting of the Council held on 14th March 2022 and the Extraordinary meeting held on the 4th April 2022.

8. **PAYMENTS TO MEMBERS AND CHAIR ALLOWANCE****

In accordance with the requirements of the Independent Remuneration Panel for Wales to:

- (a) Consider payments to be made to members of the Council in the execution of their duties.
- (b) That an allowance be made available for the Chair's civic duties and the level of any allowance be set.

9. **OUTSIDE ORGANISATIONS**

To appoint representatives of the Council to the following organisations.

- (a) **School Governing Bodies**
 - (i) Northop CP School (currently Cllr. A. Brebner)
 - (ii) Sychdyn CP School (currently Cllr. C. Baker)
- (b) **Memorial Halls**
 - (i) Northop (currently no representative)
 - (ii) Sychdyn (currently Cllr. M. Bateman)
- (c) **Citizens Advice Bureau** (currently Cllr. P. Lawton- Hughes)
- (d) **County Forum** (currently Cllrs P. Lawton-Hughes and one representative vacancy).
- (e) **Police Consultation Group** (currently Cllrs P. Lawton-Hughes and one representative vacancy)
- (f) **Northop Community Council Planning Sub-Committee** (Chair, Vice-Chair and Clerk to the Council)

10. **STREETSCENE ISSUES**

- (a) To receive reports on faults.

11. **PLANNING APPLICATIONS**

- (a) To consider responses to the following Planning Applications.
 - (i) **064358**
PROPOSAL: Erection of a single storey rear extension to form kitchen and lounge.
AT: 11 Aber Crescent, Northop, Mold, Flintshire CH7 6DB
To view online:
https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=064358
- (b) To receive any correspondence from Flintshire County Council's Head of Planning regarding planning applications on which the Council has previously submitted observations.

- (i) **063674** – Delegated Officer Refused 13/04/2022
Proposed: Change of use of an existing Grade 2 listed stone outbuilding into a three bedroom holiday let.
At: Mynalchog, Northop, Mold, Flintshire CH7 6AF
- (ii) **063675** – Delegated Officer Refused 13/04/2022
Proposed: Listed building application for change of use of an existing Grade 2 listed stone outbuilding into a three bedroom holiday let.
At: Mynalchog, Northop, Mold, Flintshire CH7 6AF
- (iii) **064358** – Certificate of Conformity Agreed 12/04/2022
Proposed: Erection of a single storey rear extension to form kitchen and lounge.
At: 11 Aber Crescent, Northop, Mold, Flintshire CH7 6DB
- (iv) **060766** – Delegated Officer Approved 12/04/2022
Proposed: Construction of two new dwellings.
At: The Spinney, The Green, Northop, Mold, Flintshire CH7 6BD
- (v) **063803** – Delegated Officer Approved 19/04/2022
Proposed: Retention of existing marquee for a further three year period to cater for weddings and general function in conjunction with hotel use.
(Previously approved under Planning ref 059147)
At: Soughton Hall, Soughton, Mold, Flintshire CH7 6AB
- (vi) **063804** – Delegated Officer Approval 19/04/2022
Proposed: Listed building application – Retention of existing marquee for a further three year period to cater for weddings and general function in conjunction with hotel use (Previously approved under Planning ref 059147)
At: Soughton Hall, Soughton, Mold, Flintshire CH7 6AB
- (vii) **063983** – Prior Approval Not Required
Proposed: Application for prior notification of proposed agricultural development – erection of implement and fodder store.
At: Gell Farm, Pinfold Lane, Altami, Mold, Flintshire CH7 6HE

12. **ACCOUNTS**** (to follow)

- (a) To approve the accounts for payment. A copy of the schedule of payments will be circulated prior to the meeting.

13. **MATTERS RAISED BY MEMBERS**

- (a) **30mph Sign Northop** (Councillor L. Scott)

14. **TRAFFIC MATTERS**

To receive any updates on traffic matters in the community area.

15. UPDATE ON THE A55/A494/A548 - DEESIDE CORRIDOR PROJECT

To receive any update on the above project.

16. MANAGEMENT PLAN – NORTHOP CAR PARK & ENVIRONS

To receive an update from Councillor Mackey regarding the gully repair.

17. INTERNAL AUDIT 2021/22**

- (a) To authorise the Chair and Clerk as Responsible Financial Officer to sign the Annual Return for submission to the Internal Auditor by 14th May 2022.

18. SANDHOLE FIELD**

- (a) Councillor Brebner to present a report to Council regarding the Sandhole Field.
- (b) Members to consider a request from a local Sychdyn resident that the Sandhole Field be referred to in all future Council discussions as the Sandhole/Refuse Tip.

19. RECISSION OF PREVIOUS RESOLUTION REGARDING CLERK SALARY SCALE REVIEW (APRIL 2021)**

- (a) Members to approve the special resolution of Council, the written notice of which has been shared with members prior to the meeting and has been signed by all members of the Council.
- (b) Members to approve an increase in increment level applicable from 1st April 2021 to March 2022.

20. NORTON SECURITY FOR COMMUNITY COUNCIL LAPTOP

Members to approve payment for the laptop owned by the Community Council which requires renewal by the 1st June 2022.

21. RENEWAL OF THE COUNCIL'S INSURANCE POLICY

To consider quotations for the renewal of the Council's Insurance Policy which is due on the 1st June 2022. Final quotations will be available at the meeting.

22. MULTI LOCATION MEETINGS

To consider the equipment that is needed to hold hybrid meetings.

23. ONE VOICE WALES MEMBERSHIP 2022/23

Members to consider renewing membership with One Voice Wales for 2022/23.

24. REQUESTS FOR FINANCIAL ASSISTANCE**

- (a) Council to consider the request from Sychdyn 2012 Committee for financial assistance towards the cost of organising events to commemorate the Queens Platinum Jubilee.
- (b) To consider the request from Northop 2000 for financial assistance towards the cost of organising events to commemorate the Queens Platinum Jubilee.

25. CODE OF CONDUCT TRAINING 2022

Members are advised that that there is Code of Conduct training available in May and new and existing members are requested to attend.

26. COMMUNITY COUNCILLOR PERSONAL DETAILS

Members to consider whether they wish their personal contact details to continue to be shared on the Community Council website or alternatively, have the Clerk's details as the main point of contact for members.

27. FOR INFORMATION**

- (a) Holywell Leisure Centre Update
- (b) Nightingale House Hospice Newsletter

*(** Attachments)*