

NORTHOP COMMUNITY COUNCIL

Minutes of the meeting of Northop Community Council held at the Memorial Institute, Northop on Monday 14th October, 2019.

PRESENT: Councillors Pauline Lawton-Hughes (Chairman), Linda Scott (Vice-Chairman), Linda Deane, Rachel Hayward, Jarred Livesey, Rob Mackey, Paul Ashley, Marion Bateman, Alison Brebner, Chris Ruddle, Alan Watkin and the Clerk.

APOLOGIES: Received from Councillors John Carlin, Rachel Hayward, Jo Millar and Marion Bateman

1. DECLARATIONS OF INTEREST

The following Declaration of Interest was made:

- Cllr. Linda Deane – Northop Community Council (NCC) representative of the Northop Memorial Institute (Agenda Item 15 (a) – Annual Grants to Organisations)
- Cllr. Linda Scott – Trustee of Edith Bankes Memorial Hall (Agenda Item 15 (a) - Annual Grants to Organisations)
- Cllr. Pauline Lawton-Hughes – Trustee of Sychdyn Memorial Hall (Agenda Item 15(b) – Annual Grants to Organisations)
- Cllr. Linda Scott – Partner is member of Northop Silver Band (Agenda Item 15 (d) - Annual Grants to Organisations)
- Cllr. Alan Watkin - Trustee of Sychdyn Memorial Hall Trustees (Agenda Item 15 (b) - Annual Grants to Organisations)
- Cllr. Chris Ruddle – Trustee of Sychdyn Memorial Hall Trustees (Agenda Item 15 (b) - Annual Grants to Organisations)

2. POLICE MATTERS

There were no updates by the PCSO nor issues raised by members at the meeting.

3. MINUTES

The Minutes of the Council meeting of the 9th September, 2019 were confirmed as a true record subject to the following amendments:

Page 1 - Item 4b - Amending to wording for clarification. "Cllr. L. Deane reported hatching has not been replaced on the road from Connahs Quay leading to Northop approaching the traffic lights."

Page 1 - Item 4b – Additional wording for clarification. "Cllr. L. Scott reported H line on one side of the corner of Pilgrims close, H line is required on the other side also."

Matters arising

Page 5 – Item 18 – Northop Heritage Day. Cllr. P. Lawton-Hughes reported how enjoyable the day had been.

4. STREETSCENE ISSUES

None reported.

5. PLANNING APPLICATIONS

(a) The following planning application was considered and observations agreed to be submitted to Flintshire County Council's (FCC) Head of Planning:

- (i) **060284** – PROPOSAL: Installation of Air Source Heat Pump to provide space heating for within the property. LOCATION: 5 The Maltings, Swn Dwr, Connah's Quay Road, Northop, Mold, CH7 6BT.
The Council had no objection to the proposed development.
- (ii) **060506** – PROPOSAL: Outline application for the erection of 1no dwelling. LOCATION: 17 Manor Park, Sychdyn, Mold, CH7 6EQ.
The Council had no objection to the proposed development.

(b) Council received and noted information from Flintshire County Council's Head of Planning on planning applications on which the Council has previously submitted observations.

- (i) **059632** – Delegated Officer Approval 27/08/2019. Listed building application for the maintenance and repair of main building roof, roof over main stair hall, front porch, chimney stacks and windows at Llwyn Offa, Alltami Road, Sychdyn, Mold, CH7 6RH. (No objection by Northop C.C.)
- (ii) **060323** – Delegated Officer Approval 27/08/2019. Application for approval of details reserved by condition No.16 (photographic Survey) attached to Planning Application reference **059410** at United Reformed Church Northop, High Street, Northop, Flintshire (Supported in principle by Northop C.C with conditions regarding access)
- (iii) **060262** – Delegated Officer Approval 04/09/2019. Application for approval of details reserved by condition No.6 (scheme of reasonable avoidance measures) attached to Planning Application reference:**059410** at United Reformed Church Northop, High Street, Northop, Flintshire (Approval of details)

(c) Council noted that the following application was considered and observations agreed and submitted to Flintshire County Council's (FCC) Head of Planning prior to the October meeting due to the on-line consultation period closing prior to the Council meeting.

- (i) **060338** – PROPOSAL: Proposed side and rear extension, loft conversion and detached garage at Penrhyn, Blackbrook Road, Sychdyn, Flintshire, CH7 6LT (No objection by Northop C.C.)

6. ACCOUNTS

The payment of the following accounts were approved:

- (a) Karen Jones – Clerk’s salary for October 2019 = £466.70 (net)
(Cheque No. 2161) (Government Act 1972 - Section 111)
- (b) HM Revenue & Customs – Income Tax payment of £166.80
in respect of Clerk’s salary for October 2019
(Cheque No. 2162) (Government Act 1972 - Section 111)
- (c) Jim’s Mowing, Grounds Maintenance September 2019, £120.00
(Cheque No. 2163) (Open Spaces Act - Sections 9 and 10)
- (d) Flintshire County Council, 5 Invoices April to August 2019 totalling £513.99
 - Street lighting Inspection and maintenance, April £193.99
 - Street lighting Inspection and maintenance, May £80.00
 - Street lighting Inspection and maintenance, June £80.00
 - Street lighting Inspection and maintenance, July £80.00
 - Street lighting Inspection and maintenance, August £80.00(Cheque No. 20164) (Highways Act 1957 – Section 17)
- (e) Flintshire County Council, Invoice for Matchfunding contribution /Coronation
Field Play area, Sychdyn, (Cheque No. 2165) (Government Act 1976, s.19)
- (f) The Poppy Appeal, for 2 wreaths, £50.00
(Cheque No. 2165) (Government Act 1972 – Section 137)

7. MATTERS RAISED BY MEMBERS

- (a) Northop Car Park gully (Cllr. L. Deane)

Members considered and supported the requirement for an assessment to the gully be carried out depending on cost. The Council agreed the Chair can authorise assessment and remedial work for one to 2 hours work if required. The Clerk to request an assessment be undertaken.

- (b) Northop Car Park/Tree Management

Members discussed management of the trees in Northop Car Park. Clerk to ask Cllr Mackey for an update and to include this Item on the next Agenda.

8. TRAFFIC MATTERS

- (a) Cllr. A. Brebner informed Council of an email from GoSafe concerning speeding penalties and Intention of notice prosecutions. Members are concerned about speeding on the B5126 old Holywell Road from Northop leading up to Coleg Cambria.

The Clerk to contact FCC Highways to ask what can be done to alleviate speeding. To ask what options can they offer, as the GoSafe results clearly show there is a problem.

- (b) Cllr. P. Ashley commented upon the ongoing safety issues on the New Brighton Road to Sychdyn and that there had been a recent car crash.

The Clerk to contact FCC Highways to seek an update regarding safety issues on the New Brighton to Sychdyn Road.

9. UPDATE ON THE A55/A494/A548 DEESIDE CORRIDOR PROJECT

Cllr Linda Scott provided an update from the Petitions Commission regarding the report they gave to the Commissions Committee at the Welsh Assembly. Tom Rippeth and Mike Webb from Wales Wildlife Trust gave a well-argued report against the red route. This was followed by a further evidence session by representatives of Flintshire County Council. The Commissions Committee are now calling for more evidence from other organisations before questioning the Minister

10. COMMUNITY DEFIBRILLATOR

Cllr Linda Scott informed Council that the community defibrillator is now installed and is registered with the ambulance service. An “Awareness Session” will take place at 4.45pm on 26th October at the Edith Bankes Memorial Hall.

11. CONCLUSION OF AUDIT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2019

Following receipt of correspondence from the external auditor BDO, Members:

- (a) approved and accepted the Council’s Annual Return 2018/19
- (b) approved and accepted the external auditor’s conclusion on the 2018/19 Audit, noting that there were no matters which came to their attention which required the issuing of a separate additional issues arising report.
- (c) noted the requirement for the Annual Return and Notice of Conclusion of Audit to be displayed for a period of 14 days within the community.

Members expressed they’re thanks to the previous Clerk Mrs G Smith be made for the Audit work undertaken and for the successful conclusion of the Audit.

12. FLINTSHIRE DEPOSIT LOCAL DEVELOPMENT PLAN (LDP) BRIEFING MEETINGS

Consultation of a six-week period from Monday 30th September to Monday 11th November 2019.

- (a) Council noted that individual Members will contact the Clerk if they have any comments or concerns.

13. ATTENDANCE AT MEETINGS / TRAINING

(a) County Forum

Members received an update from Cllr. P Lawton-Hughes on the County Forum meeting held on 7th October.

(b) Visits to Town and Community Councils by Independent Members of the Standards Committee.

A letter from Mr Gareth Owens, Flintshire Chief Officer (Governance). The correspondence was noted by the Council.

**14. SUMMARY OF EXENDITURE FOR THE FINANCIAL YEAR ENDING
31st MARCH 2019 (AS AT 30th SEPTEMBER 2019)**

The Members considered and accepted the quarterly report prepared by the Clerk as Responsible Financial Officer.

15. ANNUAL GRANTS TO LOCAL ORGANISATIONS

Members approved the following grants for which provision has been made in the 2019/20 budget:

- (a) Northop Memorial Institute (£1,500)
- (b) Sychdyn Memorial Hall (£1,500)
- (c) St. Peter's Churchyard, Northop (£1,000)
- (d) Northop Silver Band (£500)
- (e) Flintshire Citizen's Advice Bureau (£100)

**16. REVIEW OF COUNTY ELECTORAL ARRANGEMENTS FOR FLINTSHIRE -
DRAFT PROPOSALS**

Council considered and noted an email from Mr. T. Jenkins, Review Officer, Local Democracy and Boundary Commission.

17. FORMAL RISK ASSESSMENT 2019/20

Members accepted and approved the report of the Clerk as Responsible Financial Officer.

18. INVESTMENT STRATEGY 2019/20

Members accepted and approved the report of the Clerk as Responsible Financial Officer, agreeing no change at present to the current arrangements.

19. WINTER MAINTENANCE ARRANGEMENTS 2019/2020**

Council considered an email from Mr. S. Jones, Chief Officer (Streetscene & Transportation) FCC. It was agreed to request two kits for community involvement, one to be delivered to Cllr. Carlin's address the other to Sychdyn Village Hall.

20. CHAIRMANS RIBBON**

Council considered and approved a quotation for the replacement of the Chairman's ribbon, including the removal of existing bar and sewing of these to new ribbon. The Chairman and clerk to organise a convenient time for the work too be carried out.

21. FOR INFORMATION

Council noted that the Northop Community Council Residents award was launched on 30th September and local schools, community groups and the press have been notified and supplied with full guidance notes, nomination forms and posters. Closing dates for nominations will be Friday 27th November. Considerations of the nominations by the selection panel will be made prior to the December meeting. Council agreed that Members of Northop Community Council are ineligible to make any nominations. The Clerk will include this item on the December agenda.

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**IN ACCORDANCE WITH NORTHOP COMMUNITY COUNCIL'S
CODE OF CONDUCT**

COUNCIL MEETING	DATE: 14th OCTOBER 2019
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MEMBER	ITEM	MIN. NO. REFERS
Cllr. Linda Deane	Agenda Item 15 Annual Grants to Organisations	15(a)
Cllr. Linda Scott		15(a) & (d)
Cllr. Pauline Lawton-Hughes		15(b)
Cllr. Alan Watkin		15(b)
Cllr. Chris Ruddle		15(b)

Chairman's Signature..... **Date**.....