

# **NORTHOP COMMUNITY COUNCIL**

## **COUNCIL MEETING**

Monday, 10th September, 2018 at 7.00 p.m.  
Memorial Institute, Northop

### **AGENDA**

**Council will receive an update by Rev. Richard Hainsworth on the attempts to extend Northop Churchyard.**

#### **APOLOGIES FOR ABSENCE**

**1. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest from Members.

**2. POLICE MATTERS**

To consider Police matters in Sychdyn and Northop and to receive an update on the Speed Surveys on the B5126 and other matters of concern.

**3. MINUTES\*\***

To receive the minutes of the meetings of the Council held on 9<sup>th</sup> July 2018.

**4. STREETSCENE ISSUES**

(a) To receive any reports on faults.

**5. PLANNING APPLICATIONS**

(a) To consider the following planning applications.

(i) **KCS/058810** – PROPOSAL: Demolition of rear single storey and proposed two storey side extension at Rossendale, The Green, Northop, Mold, CH7 6BD. To view on-line:

[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=058810](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=058810)

(b) To receive any correspondence from Flintshire County Council's Head of Planning on planning applications on which the Council has previously submitted observations.

(i) **058399** - Delegated Officer Approval 21/6/18. Proposed demolition of existing garage and erection of new garage in a new location to match original at The Coach House, Hall Lane, Sychdyn, CH7 6AD.

- (ii) **058408** - Delegated Officer Approval 4/7/18. Proposed demolition of conservatory and rear flat room – proposed rear orangery at Rose Lea, London Road, Sychdyn, CH7 6EL.
- (iii) **058585** - Delegated Officer Approval 4/7/18. Proposed single storey rear extension at Grasmere, Bryn Seion Lane, Sychdyn, CH7 6YY.
- (iv) **058496** - Delegated Officer Approval 20/7/18. Proposed Replacement of existing container with new portable building at Sychdyn Bowling Club, Vownog, Sychdyn.
- (v) **058509** - Delegated Officer Approval 16/7/18. Proposed demolition of existing conservatory and construction of single-storey extension to provide Hydrotherapy Room, Gym and replacement Conservatory, at St. Pierre, Northop Country Park, Northop.
- (vi) **058425** - Delegated Officer Approval 24/7/18. Proposed first floor extension, loft conversion, extension (Front & Rear) and internal modifications and erection of garage at Garth, Black Brook, Sychdyn.
- (vii) **056793** - Withdrawal 1/8/18. Change of use of land for use as extension to existing graveyard at Land to the rear of St. Eurgain and St. Peter's Church, Church Road, Northop.

## 6. ACCOUNTS

- (a) To approve the payment of the following accounts:-
  - (i) Gwen Smith – £492.86 comprising of:
    - Clerk's salary for September 2018 plus ¼ of Annual Allowance of £90.00 (1.6.18 - 31.8.18) £398.65 (net)
    - Quarterly internet rental (1.6.18 - 31.8.18) £48.00
    - Quarterly contribution to telephone calls (1.6.18 - 31.8.18) £25.00
    - Reimbursement of photocopying, printing materials, postage and stationary costs (1.6.18 - 31.8.18) £21.21
  - (ii) HM Revenue & Customs – Income Tax payment of £99.60 in respect of Clerk's salary for September 2018 plus ¼ of Annual Allowance (1.6.18 - 31.8.18)
  - (iii) Mrs. L. Deane – Reimbursement of Chairman's expenses (14.5.18 – 18.7.18), £35.00
  - (iv) Clerk's SLCC Membership (1.10.18-30.9.19), £100.00
  - (v) Jim's Mowing, Grounds Maintenance during August, £110.00
  - (vi) Flintshire County Council, May 2018 invoice totalling £226.35
    - Electricity consumption, £156.35
    - Inspection and maintenance, £70.00
  - (vii) The Poppy Appeal, for 2 wreaths and a £10.00 donation, £50.00
- (b) To approve the payments made in August 2018 of the following accounts:
  - (i) Gwen Smith – Clerk's salary for August 2017 = £326.45 (net)
  - (ii) HM Revenue & Customs – Income Tax payment of £81.80 in respect of Clerk's salary August 2017
  - (iii) Jim's Mowing – Grass Cutting on 4th and 20<sup>th</sup> July, totalling £110.00.

- (iv) Flintshire County Council – Payment of June 2018 invoice totalling £226.35 comprising:
- Street Lighting = £156.35
  - Inspection and Maintenance = £70.00

(c) To update the list of signatories for the Council's bank mandate. New signatories will need to complete the process by presenting the necessary information directly to the Council's bank.

(d) To complete any mandatory payment (Determinations 44, 46 and 51) to members in accordance with the requirements of the Annual Report 2018/19 of the Independent Remuneration Panel for Wales.

## **7. MATTERS RAISED BY MEMBERS**

- (a) **Update on an Independent survey on the land at The Old Sandhole and its ownership** (Cllr. M. Bateman)

To receive an update from the Clerk.

- (b) **Traffic Calming – Blackbrook, Sychdyn** (Cllr. M. Bateman)

To receive an update from Cllr. Bateman and to consider funding any traffic calming solutions.

## **8. CONCLUSION OF AUDIT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31<sup>ST</sup> MARCH 2018**

Correspondence is expected from the external auditor BDO and should that correspondence be available at the meeting, members are asked to:

- (a) approve and accept the Council's Annual Return 2017/18
- (b) approve and accept the external auditor's report on the Annual Return.
- (c) note that the Annual Return and Notice of Conclusion of Audit will be publicised on the Council's website and at both community Post Offices before the 30.9.18 for a period of 14 days.

## **9. COUNCILLOR TRAINING**

To consider training requirements and attendance by members:

- (a) Code of Conduct Training.
- (b) Planning Aid Wales Guidance Publications – downloadable from their website:

<http://www.planningaidwales.org.uk/community-and-town-councils/>

(c) The range of training offered locally by One Voice Wales, as detailed in the e-mail from the Clerk on 2/9/18.

## **10. AGENDA ITEMS FOR COUNTY FORUM – 23<sup>rd</sup> OCTOBER 2018**

To confirm attendance and propose any suitable items for inclusion in the agenda of the County Forum meeting to be held on Tuesday 23<sup>rd</sup> October at the Council Chamber, County Hall, Mold (6:00-8:00pm).

There will be a presentation from the Local Democracy and Boundary Commission for Wales on the proposed review of the electoral arrangements for the County of Flintshire with a view to considering and formulating proposals for future arrangements.

## **11. REQUEST FOR FINANCIAL ASSISTANCE**

- (a) To receive an update on the request by Sychdyn Bowling Club.
- (b) To consider supporting the request.

## **12. FOR INFORMATION**

- (a) The Council has received the second (of three) instalments of the Annual Precept. The Annual Precept totals £34,194.00.
- (b) The Council has received correspondence from Flintshire County Council's Streetscene & Transportation Service outlining the procedure for applications for road closures for community events. Flintshire County Council will continue to support community event road closures free of charge.
- (c) The Council has received an invitation to attend an event by North Wales Superkids at the Old Library Raikes Lane, Mold, CH7 6NW on Thursday 20<sup>th</sup> September, commencing at 11:00am. The event will provide information on the work of the charity, especially their current Toy Box Appeal.

....