

NORTHOP COMMUNITY COUNCIL
(Representing the Wards of Northop and Sychdyn)

Gwen Smith
Clerk and Finance Officer

12 PENYMAES
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MOLD
FLINTSHIRE
CH7 6YL

Tel: 01352 754961

6th May, 2014

Dear Councillor,

You are requested to attend the **ANNUAL MEETING** of **NORTHOP COMMUNITY COUNCIL** to be held at the **MEMORIAL INSTITUTE, NORTHOP** on **MONDAY, 12th MAY 2014** at **7.00 p.m.**

Yours sincerely,

Gwen Smith
Clerk to the Council

AGENDA

DECLARATION OF ACCEPTANCE OF OFFICE

All Members of the Council must sign a Declaration of Acceptance of Office before the start of the meeting.

APOLOGIES FOR ABSENCE

CHAIRMAN'S REPORT

To receive a report from the retiring Chairman on the activities of the Council during her year of office.

1. **ELECTION OF CHAIRMAN, DECLARATION OF ACCEPTANCE OF OFFICE AND INVESTITURE WITH CHAIN OF OFFICE**

To appoint a Chairman for the ensuing year.

2. **APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman for the ensuing year.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest from Members.

4. FLINTSHIRE LOCAL DEVELOPMENT PLAN (FLDP) – CANDIDATE SITES

To consider suitable locations to be submitted as Candidate Sites for inclusion in the FLDP. Flintshire County Council's Head of Planning, Andy Roberts and Adrian Walters (Team Leader Policy Planning) will attend to offer guidance. The deadline for submissions is Friday 30th May 2014.

Further information is available at:

<http://www.flintshire.gov.uk/en/Resident/Planning/Flintshire-Local-Development-Plan.aspx>

5. POLICE MATTERS

To consider Police matters in Sychdyn and Northop.

6. MINUTES

To receive the minutes of the meetings of the Council held on 14th April 2014.

7. CHAIRMAN'S ALLOWANCE

To fix the amount of the Chairman's Allowance in pursuance of Section 15(5) of the Local Government Act, 1972.

8. OUTSIDE ORGANISATIONS

To appoint representative of the Council to the following organisations.

- (a) School Governing Bodies
 - (i) Northop CP School (Councillor Mrs Linda Deane)
 - (ii) Sychdyn CP School (Councillor Mrs Pauline Lawton-Hughes)
- (b) Memorial Halls
 - (i) Northop (Councillor Mrs Linda Deane)
 - (ii) Sychdyn (Councillor Mrs Marion Bateman)
- (c) Citizens Advice Bureau (Councillor Pauline Lawton- Hughes)
- (d) Sychdyn Youth Club (Councillor Chris Ruddle)
- (e) Flintshire County Council Public Transport User Forum
(Councillors Pauline Lawton-Hughes)
- (f) Flintshire County Council Planning Focus Group (Councillor John Carlin)
- (g) Northop Community Council Planning Sub-Committee (Chairman, Vice-Chairman and Clerk to the Council)

9. STREET LIGHTING

- (a) To receive reports on faults.
- (b) To receive an update from the Clerk.

10. PLANNING APPLICATIONS

- (a) To consider the following planning applications:
- (i) **DGJ/051782** – PROPOSAL: Outline planning permission with all matters reserved for the erection of 3 tourist/leisure let accommodation units and associated works. Flintshire County Council are content to receive the Community Council's comments by close of business on 13th May. To view on-line:
- <http://www.flintshire.gov.uk/PlanningRegister.aspx?u=051782>
- (b) To receive any correspondence from Flintshire County Council's Head of Planning on planning applications on which the Council has previously submitted observations.
- (i) **APW/051796** – Delegated Officer Approval 14/4/14. Erection of temporary changing rooms and office accommodation at Northop Country Park Golf Club, Northop Country Park, Northop, CH7 6WA.

11. ACCOUNTS

- (a) To approve the payment of the following accounts:-
- (i) Gwen Smith – Clerk's salary for May 2014 = £294.10 (net)
- (ii) HM Revenue & Customs – Income Tax payment of £73.40 in respect of Clerk's salary May 2014
- (iii) Jim's Mowing – Grass Cutting on 14th and 28th April totalling £110.00.

12. MATTERS RAISED BY MEMBERS

- (a) Northop Car Park (Cllrs. Geoff Pierce and John Carlin)
- (b) Summer Playscheme 2014 (Cllr. Joanne Millar)

13. FINAL ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2014

- (a) To receive an update by the Clerk on the issue of Internal and External Audits.
- (b) To receive a report from the Clerk on the Internal Audit for the financial year ended 31st March 2014.
- (c) To authorise the Chairman and Clerk as Responsible Financial Officer to sign the draft Annual Return for submission to the External Auditor.

14. COUNTY FORUM - 12 JUNE 2014

- (a) To consider any items for inclusion on the agenda of the next meeting of the County Forum.
- (b) To confirm representation at the meeting.