

# **NORTHOP COMMUNITY COUNCIL**

## **COUNCIL MEETING**

**Monday, 13<sup>th</sup> May, 2019 at 7.00 p.m.  
at the Memorial Institute, Northop**

## **AGENDA**

### **APOLOGIES FOR ABSENCE**

### **CHAIRMAN'S REPORT**

To receive a report from the retiring Chairman on the activities of the Council during her year of office.

#### **1. ELECTION OF CHAIRMAN, DECLARATION OF ACCEPTANCE OF OFFICE AND INVESTITURE WITH CHAIN OF OFFICE**

To appoint a Chairman for the ensuing year.

#### **2. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman for the ensuing year.

#### **3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest from Members.

#### **4. POLICE MATTERS**

To consider Police matters in Sychdyn and Northop.

#### **5. MINUTES\*\***

To receive the minutes of the meetings of the Council held on 8<sup>th</sup> April 2019.

#### **6. PAYMENTS TO COUNCILLORS\*\***

In accordance with the requirements of the Independent Remuneration Panel for Wales, to consider payments to be made to members of the Council in the execution of their duties.

#### **7. OUTSIDE ORGANISATIONS**

To appoint representatives of the Council to the following organisations.

- (a) School Governing Bodies
  - (i) Northop CP School (currently Cllr. A. Brebner)

- (ii) Sychdyn CP School (currently Cllr. P. Lawton-Hughes)
- (b) Memorial Halls
  - (i) Northop (currently Cllr. L. Deane)
  - (ii) Sychdyn (currently Cllr. M. Bateman)
- (c) Citizens Advice Bureau (currently Cllr. P. Lawton- Hughes)
- (d) County Forum (currently Cllrs. P. Lawton-Hughes and C. Ruddle)
- (e) Police Consultation Group (currently Cllrs. J. Carlin and P. Lawton-Hughes)
- (f) Northop Community Council Planning Sub-Committee (Chairman, Vice-Chairman and Clerk to the Council)

## **8. STREETSCENE ISSUES**

- (a) To receive reports on faults.
- (b) To consider the next phase of street lighting upgrade work.

## **9. PLANNING APPLICATIONS**

- (a) To consider responses to the following planning applications:
  - (i) **059632** – Proposal: Listed building application for the maintenance and repair of main building roof, roof over main stair hall, front porch, chimney stacks and windows at Llwyn Offa, Alltami Road, Sychdyn, CH7 6RH. To view on-line:  
[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=059632](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059632)
  - (ii) **059695** – Proposal: Proposed erection of shed at Bryn Hyfryd, Main Road, Sychdyn, CH7 6EA. To view on-line:  
[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=059695](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059695)
- (b) To receive any correspondence from Flintshire County Council’s Head of Planning on planning applications on which the Council has previously submitted observations.
  - (i) **058373**– Delegated Officer Approval 20/4/19. Demolition of existing house and associated outbuildings and construction of new dwelling and part replacement of existing outbuilding at The Red House, Bryn Offa Lane, New Brighton, CH7 6RQ.
- (c) To receive any update on the Ffordd Eldon development site.

## **10. ACCOUNTS**

To approve the payment of the following accounts:-

- (i) Gwen Smith – Clerk’s salary for May 2019 = £343.68 (net)
- (ii) HM Revenue & Customs – Income Tax payment of £85.80 in respect of Clerk’s salary May 2019
- (iii) Cllr. Mrs. Linda Deane – Donations from Chairman’s Allowance - £40.00.
- (iv) Jim’s Mowing – Grass Cutting on 3<sup>rd</sup> and 17<sup>th</sup> April totalling £120.00.
- (v) JDH Business Services Ltd. – Fee for internal audit £146.88

**11. MATTERS RAISED BY MEMBERS**

None to date.

**12. TRAFFIC MATTERS**

To receive any updates on:

**(a) Speeding Vehicles in and around Northop**

**(b) Improvement to the road network within the Community Area**

(i) Traffic Issues in Northop

(ii) Safety Improvements along New Brighton Road

**13. UPDATE ON THE A55/A494/A548 - DEESIDE CORRIDOR PROJECT**

To receive any update on the matter.

**14. NORTHOP COMMUNITY DEFIBRILLATOR**

To receive an update on the proposed scheme.

**15. FINAL ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31<sup>ST</sup> MARCH 2019\*\***

(a) To receive the Internal Auditor's Report for the financial year ended 31<sup>st</sup> March 2018, noting the Clerk's response above.

(b) To amend the Asset Register and Annual Return to reflect the error identified by the Internal Auditor.

(c) To authorise the Clerk as Responsible Financial Officer to submit the Annual Return to the External Auditor by 19<sup>th</sup> June 2019.

**16. TRAINING OPPORTUNITIES\*\***

(a) Members were asked to consider attendance at the Planning Aid Wales training event on the evening of 4<sup>th</sup> July at Gwersyllt on "Responding to Planning Applications and Maximising your Influence". Cost is £35 per delegate. Further information can be found at:

<https://www.planningaidwales.org.uk/events/responding-to-planning-applications-maximising-your-influence-2/>

(b) To consider any training opportunities offered by Once Voice Wales over the coming months.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**To consider the exclusion of the press and public from the meeting for the following agenda item in view of the confidential information to be discussed.**

**17. CLERK'S SALARY/PENSION (papers to follow)**

Members are asked to give consideration to:

- (a) a pay increase for existing Clerk
- (b) the selection of an appropriate workplace pension scheme for a new Clerk.

*(\*\* Attachments)*