

NORTHOP COMMUNITY COUNCIL
(Representing the Wards of Northop and Sychdyn)

Gwen Smith
Clerk and Finance Officer

12 PENYMAES
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MOLD
FLINTSHIRE
CH7 6YL

Tel: 01352 754961

2nd May, 2017

Dear Councillor,

You are requested to attend the **ANNUAL MEETING** of **NORTHOP COMMUNITY COUNCIL** to be held at the **MEMORIAL INSTITUTE, NORTHOP** on **MONDAY, 8th MAY 2017** at **7.00 p.m.**

Yours sincerely,

Gwen Smith
Clerk to the Council

AGENDA

DECLARATION OF ACCEPTANCE OF OFFICE

All Members of the Council must sign a Declaration of Acceptance of Office before the start of the meeting.

APOLOGIES FOR ABSENCE

CHAIRMAN'S REPORT

To receive a report from the retiring Chairman on the activities of the Council during her year of office.

1. **ELECTION OF CHAIRMAN, DECLARATION OF ACCEPTANCE OF OFFICE AND INVESTITURE WITH CHAIN OF OFFICE**

To appoint a Chairman for the ensuing year.

2. **APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman for the ensuing year.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest from Members.

4. VACANCY

Members are advised that there is a vacant seat in the Sychdyn Ward and that under the Local Government (Wales) Measure 2011, Section 116 a Notice of Co-option will be advertised immediately following this meeting. The Notice will seek expressions of interest, from duly qualified members of the public, who are interested in representing their community.

5. POLICE MATTERS

To consider Police matters in Sychdyn and Northop.

6. MINUTES**

To receive the minutes of the meetings of the Council held on 10th April 2017.

7. COUNCILLOR EXPENSES**

In accordance with the requirements of the Independent Remuneration Panel for Wales, to consider payments to be made to members of the Council in the execution of their duties.

8. REVIEW OF STANDING ORDERS

To consider establishing a Task & Finish Group to review the Council's current Standing Orders.

9. OUTSIDE ORGANISATIONS

To appoint representatives of the Council to the following organisations.

- (a) School Governing Bodies
 - (i) Northop CP School (currently Councillor Mrs Linda Deane)
 - (ii) Sychdyn CP School (currently Councillor Mrs Pauline Lawton-Hughes)
- (b) Memorial Halls
 - (i) Northop (currently Councillor Mrs Linda Deane)
 - (ii) Sychdyn (currently Councillor Mrs Marion Bateman)
- (c) Citizens Advice Bureau (currently Councillor Pauline Lawton- Hughes)
- (d) Flintshire County Council Public Transport User Forum
(currently Councillors Pauline Lawton-Hughes)
- (e) Flintshire County Council Planning Focus Group (currently Councillor John Carlin)
- (f) Northop Community Council Planning Sub-Committee (Chairman, Vice-Chairman and Clerk to the Council)

10. STREETSCENE ISSUES

- (a) To receive reports on faults.
- (b) To confirm the next phase of street lighting upgrade work.

11. PLANNING APPLICATIONS

(a) To consider responses to the following planning applications:

(i) **DJM/056822** – Proposal: Construction of a two storey fronted extension, and double-pitched roofs to the side of the property at Pontenion Cottage, Connah's Quay Road, Northop, CH7 6BT. To view on-line:

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=056822

(b) To receive any correspondence from Flintshire County Council's Head of Planning on planning applications on which the Council has previously submitted observations.

(i) **056698** – Delegated Officer Approval 7/4/17. Application for a non-material amendment to planning permission ref. 056410 at Bryn Gwyn, London Road, Sychdyn, CH7 6EL

12. MATTERS RAISED BY MEMBERS

None to date.

13. ACCOUNTS

To approve the payment of the following accounts:-

- (i) Gwen Smith – Clerk's salary for May 2017 = £326.65 (net)
- (ii) HM Revenue & Customs – Income Tax payment of £81.60 in respect of Clerk's salary May 2017
- (iii) Flintshire County Council – Payment of March 2017 invoice totalling £388.77 comprising:
 - Street Lighting = £161.77
 - Inspection and Maintenance = £227.00
- (iv) Jim's Mowing – Grass Cutting on 10th and 24th April totalling £110.00.
- (iv) Cllr. M. Bateman – Reimbursement of costs associated with Citizens' Award £50.00
- (v) JDH Business Services Ltd. – Fee for internal audit £139.20

14. DOG CONTROL PUBLIC SPACES PROTECTION ORDER (PSPO) IN FLINTSHIRE**

To consider a suitable response to the consultation by Flintshire County Council on locations to be included in the Public Spaces Protection Order. The closing date for responses is 26th May 2017.

15. FINAL ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2017**

(a) To receive the Clerk's report on the Internal Audit for the financial year ended 31st March 2017.

(c) To authorise the Chairman and Clerk as Responsible Financial Officer to sign the draft Annual Return for submission to the External Auditor by 13 June 2017.

16. WELSH GOVERNMENT CONSULTATION - A55 JUNCTION WITH A494 AND A548 - DEESIDE CORRIDOR

(a) To receive the recommendations of the Task & Finish Group for a suitable response to the consultation which closes on 5th June 2017. **Paper to follow.**

(b) A further exhibition of the road scheme options has been announced and will take place at the Northop Campus of Glyndŵr University on Wednesday 10th May, between 10:00am and 8:00p.m.

17. RENEWAL OF THE COUNCIL'S INSURANCE POLICY

To consider quotations for the renewal of the Council's Insurance Policy. Final quotations will be available at the meeting.

*(** Attachments)*