

NORTHOP COMMUNITY COUNCIL

COUNCIL MEETING

Monday, 8th October, 2018 at 7.00 p.m.
Memorial Institute, Northop

AGENDA

APOLOGIES FOR ABSENCE

1. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest from Members.

2. **POLICE MATTERS**

To consider Police matters in Sychdyn and Northop.

3. **MINUTES****

To receive the minutes of the meetings of the Council held on 10th September, 2018.

4. **STREETSCENE ISSUES**

To receive reports on faults/concerns.

5. **PLANNING APPLICATIONS**

(a) To consider the following planning applications.

(i) **DJM/058901** – PROPOSAL: Part demolition and extension to the existing dwelling with erection of new double boarded timber and stone outbuilding, at Gatekeepers Cottage, Sychdyn, CH7 6AD. To view on-line:

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=058901

(ii) **CXK/058878** – PROPOSAL: Proposed rear single storey and part side extension at 54 New Brighton Road, Sychdyn, CH7 6EF. To view on-line:

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=058878

(b) To receive correspondence from Flintshire County Council's Head of Planning on planning applications on which the Council has previously submitted observations:

(i) **058709** – Delegated Officer Approval 29/08/18. Application to prune 1no.Sycamore at the rear of 1 Grosvenor Court, Northop.

(c) To receive any updates on the Ffordd Eldon development site, Sychdyn.

6. ACCOUNTS

To approve the payment of the following accounts:

- (a) Gwen Smith – Clerk’s salary for October 2018 = £326.65 (net)
- (b) HM Revenue & Customs – Income Tax payment of £81.60 in respect of Clerk’s salary October 2018
- (c) Jim’s Mowing – Grass Cutting on 12th and 26th September. Totalling £110.00
- (d) Sychdyn Bowling Club – grant towards the replacement of the portacabin, as agreed at the Council meeting on 10/9/18, £250.00
- (e) Delfryn Designs (Mr. P. G. Parsons) – Website domain name registration and hosting (28.10.18 - 27.10.19), £109.00
- (f) Thomas Fattorini Ltd – Chairman’s Staple for 2018/19 £56.62
- (g) Sychdyn Bowling Club – Grant towards the replacement of the portacabin £250.00
- (h) Mrs. Linda Deane – Reimbursement of Chairman’s Expenses (19.7.18-11.9.18). £20.00.

7. MATTERS RAISED BY MEMBERS

(a) Walking Route in Northop (Cllr. J. Livesey)

To consider the feasibility of seeking to formalise, and therefore improving the safety of, the well-used pedestrian short-cut between Ffordd Glyndŵr and the B5126 close to the junction with Bryn Rhyd.

8. ATTENDANCE AT MEETINGS / TRAINING

(a) Code of Conduct Training for Town and Community Councillors

To confirm attendance at the Code of Conduct training offered by Flintshire County Council on Wednesday 17th October, commencing at 6:00pm. The venue in Saltney to be confirmed in due course.

(b) Campaign for the Protection of Rural Wales (CPRW)

To consider attendance at the Annual General Meeting North on Saturday 10th November at Plas Cadnant, Cadnant Road, Menai Bridge, Anglesey, LL59 5NH. Time to be confirmed.

(c) Standards Committee – Joint Meeting with Town and Community Councils

The Standards Committee of Flintshire County Council will meet on the evening of Monday 12th November. Training will be provided on Personal Interests and the Register of Interests (6:00-6:30pm). The Joint Meeting will follow and is anticipated to conclude by 8:30pm. To consider attendance at the training session and/or the Joint Meeting to be held at Caffi Isa, Mynydd Isa.

(d) Flintshire South Area – Police Consultation Meeting

To confirm the Council’s two representatives at the Consultation Meeting on Thursday 15th November (7:00-9:00pm) at Leeswood Community Centre, King Street, Leeswood, Mold, CH7 4SB.

9. NORTHOP CHURCHYARD

To receive an update on plans to extend the graveyard at Northop Church.

10. COMMUNITY DEFIBRILLATOR

To receive an update on the campaign to secure a defibrillator for Northop village.

11. NORTHOP COMMUNITY COUNCIL PROPERTY

To receive updates and consider actions on the following council owned property:

(a) Repairs to the roof/guttering of the Northop Bus Shelter located opposite the Edith Banks Memorial Hall.

(b) Damage to the stone wall bounding the Northop Car Park and the A5119. An insurance claim has been submitted to the council's insurers, Zurich Municipal.

12. THE OLD SAND HOLE, SYCHDYN

(a) To receive an update on actions/investigations to confirm or allay the concerns of residents, as to the risk of contaminants at the Old Sand Hole Site, Alltami Road, Sychdyn.

(b) To consider a land management plan for the now untenanted Old Sand Hole Field.

13. UPDATE ON THE A55/A494/A548 DEESIDE CORRIDOR PROJECT

To receive any update on the proposed project.

14. SUMMARY OF EXENDITURE FOR THE FINANCIAL YEAR ENDING 31st MARCH 2019 (AS AT 30th SEPTEMBER 2018) ** (papers to follow)

To consider the quarterly report of the Clerk as Responsible Financial Officer.

15. ANNUAL GRANTS TO LOCAL ORGANISATIONS

To consider approving the following grants for which provision has been made in the 2018/19 budget:

- (a) Northop Memorial Institute (£1,500)
- (b) Sychdyn Memorial Hall (£1,500)
- (c) St. Peter's Churchyard, Northop (£1,000)
- (d) Northop Silver Band (£500)
- (e) Flintshire Citizen's Advice Bureau (£100)

16. NALC/SLCC NATIONAL SALARY AWARD 2018-20 FOR STAFF**

The National Joint Council for Local Government Services (NJC) reached agreement earlier in the year on the National Salary Award 2018-20.

For decision:

(a) Implement the negotiated National Salary Award in respect of the Clerk's salary for the financial year 2018/19.

(b) Authorising the payment of backpay, effective from 1 April 2018.

17. CONCLUSION OF AUDIT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2018** (papers to follow)

Correspondence is expected from the external auditor BDO and should that correspondence be available at the meeting, members are asked to:

- (a) approve and accept the external auditor's report on the Annual Return 2017/18
- (b) amend, re-approve and re-certify the Annual Return 2017/18
- (c) note the requirement for the Annual Return marked "subject to audit" to be displayed for a period of 14 days within the community before the 30.9.18.
- (d) revise the 2017/18 Asset Register in line with the External Auditor's advice.

18. FORMAL RISK ASSESSMENT 2018/19**

To consider the report of the Clerk as Responsible Financial Officer.

19. ASSET REGISTER 2018/19

To note the External Auditor's comments regarding the timing of payment for newly acquired assets within the same financial year and to therefore defer consideration of the Council's Asset Register for 2018/19 until the March 2019 Council meeting.

19. INVESTMENT STRATEGY 2018/19**

To consider the report of the Clerk as Responsible Financial Officer.

20. WELSH GOVERNMENT / WELSH LOCAL GOVERNMENT ASSOCIATION JOINT WORKING CONSULTATION: UNADOPTED ROADS IN WALES**

Town and Community Councils are asked to consider a response to the above consultation, the first phase of which closes on Friday 12th October. (Ref. Clerk's e-mail of 3rd October.)

21. FOR INFORMATION

(a) Welsh Assembly Member Community Advice Drop-in Sessions

The Council has been advised that the local A.M., Hannah Blythyn, will be holding community advice drop-in sessions as follows:

- Friday 12th October, 3:00-4:00pm at Holywell Leisure Centre
- Friday 9th November, 4:00-5:00pm at Gwernymynydd Village Hall.

Appointments are not required.

(** Attachments)