

NORTHOP COMMUNITY COUNCIL
(Representing the Wards of Northop and Sychdyn)

Gwen Smith
Clerk and Finance Officer

12 PENYMAES
MYNYDD ISA
MOLD
FLINTSHIRE
CH7 6YL

Tel: 01352 754961

3rd May, 2016

Dear Councillor,

You are requested to attend the **ANNUAL MEETING** of **NORTHOP COMMUNITY COUNCIL** to be held at the **MEMORIAL INSTITUTE, NORTHOP** on **MONDAY, 9th MAY 2016** at **7.00 p.m.**

Yours sincerely,

Gwen Smith
Clerk to the Council

AGENDA

DECLARATION OF ACCEPTANCE OF OFFICE

All Members of the Council must sign a Declaration of Acceptance of Office before the start of the meeting.

APOLOGIES FOR ABSENCE

CHAIRMAN'S REPORT

To receive a report from the retiring Chairman on the activities of the Council during her year of office.

1. **ELECTION OF CHAIRMAN, DECLARATION OF ACCEPTANCE OF OFFICE AND INVESTITURE WITH CHAIN OF OFFICE**

To appoint a Chairman for the ensuing year.

2. **APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman for the ensuing year.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest from Members.

4. POLICE MATTERS

To consider Police matters in Sychdyn and Northop.

5. MINUTES**

To receive the minutes of the meetings of the Council held on 11th April 2016.

6. COUNCILLOR EXPENSES**

In accordance with the requirements of the Independent Remuneration Panel for Wales, to consider payments to be made to members of the Council in the execution of their duties.

7. CHANGES TO THE NATIONAL MODEL CODE OF CONDUCT FOR COUNCILLORS**

To adopt the changes to the national model code of conduct for councillors.

8. OUTSIDE ORGANISATIONS

To appoint representatives of the Council to the following organisations.

- (a) School Governing Bodies
 - (i) Northop CP School (Councillor Mrs Linda Deane)
 - (ii) Sychdyn CP School (Councillor Mrs Pauline Lawton-Hughes)
- (b) Memorial Halls
 - (i) Northop (Councillor Mrs Linda Deane)
 - (ii) Sychdyn (Councillor Mrs Marion Bateman)
- (c) Citizens Advice Bureau (Councillor Pauline Lawton- Hughes)
- (d) Flintshire County Council Public Transport User Forum
(Councillors Pauline Lawton-Hughes)
- (e) Flintshire County Council Planning Focus Group (Councillor John Carlin)
- (f) Northop Community Council Planning Sub-Committee (Chairman, Vice-Chairman and Clerk to the Council)

9. STREET LIGHTING

- (a) To receive reports on faults.
- (b) To confirm the next phase of street lighting upgrade work.

10. PLANNING APPLICATIONS

- (a) To consider responses to the following planning applications:
 - (i) **RMH/050548** – Additional information including surface water drainage at the proposed housing development at Ffordd Eldon, Sychdyn. To view on-line:

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=054548

(ii) **ADW/055232** – Proposal: Erection of extension to side of dwelling with undercroft garage at Green Briars, The Vownog, Sychdyn, CH7 6EW. To view on-line:

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=055232

(iii) **JZP/054967** – Erection of extension to dwelling at 20 Ffordd Las, Soughton, CH7 6DU To view on-line:

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=054967

(iv) **KCS/055297** – Erection of extensions to front, rear and side of dwelling at 15 Maes Gwalia, Sychdyn, CH7 6RR. To view on-line:

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=055297

(b) To receive any correspondence from Flintshire County Council's Head of Planning on planning applications on which the Council has previously submitted observations.

(i) **KCS/054038** – Delegated Officer Approval 14/4/16. Erection of two storey extension and alterations to existing dwelling, together with formation of vehicular access at Springfield, Northop Road, Northop, CH7 6WA.

11. MATTERS RAISED BY MEMBERS

(a) **Noticeboard at Sychdyn** (Cllr. J. Roberts)

To give further consideration to location and style preferences for a notice board for community use in Sychdyn.

(b) **Community Transport Workshop – Feedback** (Cllr. P. Lawton-Hughes)

To receive feedback from the Workshop hosted by Flintshire County Council at Theatr Clwyd on Tuesday 26th April

12. ACCOUNTS

To approve the payment of the following accounts:-

- (i) Gwen Smith – Clerk's salary for May 2016 = £310.50 (net)
- (ii) HM Revenue & Customs – Income Tax payment of £77.40 in respect of Clerk's salary May 2016
- (iii) Jim's Mowing – Grass Cutting on 11th and 25th April totalling £110.00.
- (iv) Flintshire County Council – street lighting upgrade to High Street, Northop (sum withheld at previous Council meeting), £9,200.30.
- (v) Tower Mint Ltd. – supply of 280 x Queen's 90th Birthday Medal, £677.64.
- (vi) Zurich Municipal – Annual Insurance wef 1.6.2016, totalling £397.79.

13. AUDIT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2016**

To authorise the submission of the Final Accounts, Annual Governance Statement and support documentation to the Internal Auditor on 12th May 2016.

14. COMMUNITY ASSET TRANSFER

To receive an update from the Clerk regarding the Allotment Site at Northop.

15. WELSH GOVERNMENT CONSULTATION – DRAFT REVISIONS TO PLANNING POLICY WALES CHAPTER 6 – THE HISTORIC ENVIRONMENT

To consider a response to the above consultation which closes on 13 June 2016. Further information can be viewed at:

<http://gov.wales/consultations/planning/proposed-changes-to-planning-policy-wales-chapter-6-the-historic-environment/?lang=en>

16. FOR INFORMATION

- (a) The Council has received an invitation from Urdd Gobaith Cymru to a Reception to be held on Monday 30 May at 1.30pm. Two representatives to be nominated.
- (b) The Council has received an invitation from Urdd Gobaith Cymru to the ceremony for presenting the Chair and the Crown to the Eisteddfod at Flint. The invitation is for two representatives, at Ysgol Gwynedd, Flint on Thursday evening, 19th May at 6:50 pm.
- (c) The Council has received an approach by Northop Cricket Club regarding joint funding of a defibrillator to be sited at the Cricket Club.

*(** Attachments)*