

NORTHOP COMMUNITY COUNCIL

Minutes of the meeting of Northop Community Council held at the Memorial Institute, Northop on Monday 9th September, 2019.

PRESENT: Councillors Pauline Lawton-Hughes (Chairman), Linda Scott (Vice-Chairman), Linda Deane, Marion Bateman, Rachel Hayward, Jarred Livesey, Rob Mackey, Jo Millar, Chris Ruddle, Paul Ashley, Alan Watkin and the Clerk to the Council. Geraint Roberts Streetscene Supervisor, Flintshire County Council was present for Item 4

APOLOGIES: Councillors John Carlin, Alison Brebner, Paul Ashley,

1. DECLARATIONS OF INTEREST

No declarations of interest from Members were received.

2. POLICE MATTERS

There were no updates by PCSO Maisie Prytherch who was unable to attend the meeting no issues raised by members at the meeting.

3. MINUTES

The Minutes of the Council meeting held on 8th July 2019 were confirmed as a true record subject to the change in wording in Item 7, which should read "It was felt that the suggested siting at the cricket club would not be suitable due to the proximity of the Churchyard wall".

4. STREETSCENE ISSUES

- (a) Geraint Roberts updated the Council on previously reported issues.
- (b) Council reported the following issues for remediation:
 - Cllr Deane reported hatching has not been replaced on the road from Connahs Quay leading to Northop approaching the traffic lights.
 - Cllr Scott reported H line on one side of the corner of Pilgrims close, H line is required on the other side also.
 - Cllr Deane reported a house for sale sign has been attached to a street sign in St Peters Park.
 - Cllr Deane reported tree roots had grown in the Northop Car Park Gulley. Geraint Roberts will provide details of a Root Cutter.
 - Cllr Lawton-Hughes reported a cycling sign in Blackbrook, Sychdyn.
 - Cllr Bateman again reported the footpath between Sychdyn and Northop is in need of resurfacing.
 - Cllr Watkins reported overgrown hedges and over hanging trees on footpaths which need to be a safe route to school between Sychdyn and Northop.

The above to be reported to FCC for resolution.

- (c) Cllr Mackey enquired who is responsible for the Footpath at the end of Church Road, Northop leading to Connahs Quay. Geraint Roberts to confirm.

- (d) Cllr Lawton-Hughes reported Potholes have been fixed.

5. PLANNING APPLICATIONS

- (a) The following planning application was considered and observations agreed to be submitted to Flintshire County Council's (FCC) Head of Planning:

- (i) **060220** – PROPOSAL: Residential development for the erection of 97 dwellings including the provision of affordable units, areas of public open space, landscaping and associated works. LOCATION: South of New Brighton Road, New Brighton.

The Council unanimously agreed to object to the proposed development on the following grounds:

1. Planning policies: To grant permission would be to predetermine decisions which should be taken through the Local Development Plan. This predetermination would be to deny the community of the due process attached to LDP.
2. Planning policies: The weight attached to the lack of a 5 year housing land supply has been reduced by the Welsh Office in line with Technical Advice Note 1
3. Impact on highway safety / Impact on the character and appearance of an area: Over development of the site with a proposed 92 dwellings having access and egress through a single entrance and 5 further dwellings another entrance, both onto a lane which is undergoing a safety assessment by FCC Highways Safety Department. Extra vehicles and no means of safe walking.
4. Impact on residential amenity/Impact on community facilities: No account has been taken of personal and community safety in relation to Sychdyn where the closest amenities are situated (school, playgroup, shop, and fishing)

- (ii) **060283** – PROPOSAL: Installation of Air Source Heat Pump to provide space heating for within the property. LOCATION: 5 The Maltings, Swn Dwr, Connah's Quay Road, Northop, Mold, CH7 6BT.

The Council had no objection to the proposed development.

- (iii) **060294** – PROPOSAL: Erection of wrap around extension with porch canopy. LOCATION: 33 Pen Y Bryn, Soughton, Mold, Flintshire, CH7 6EE.

The Council had no objection to the proposed development.

- (b) Council received and noted information from Flintshire County Council's Head of Planning on planning applications on which the Council has previously submitted observations.

- (i) **060009** - Delegated Officer Approval 19/7/19. Proposed Rear Extension, internal modifications & Alterations to existing windows/doors of dwelling at Bryn Morgan House, Starkey Lane, Northop, Mold, CH7 6DG. (No objection by Northop C.C.)

- (c) Council received and noted confirmation of action by Northop Planning Sub-Committee at August meeting:

- (i) **060096** Planning Application, Proposal: Proposed demolition of existing stables/store replaced with garage and office over at Coachmans Cottage, Hall Lane, Sychdyn, Mold, CH7 6AD.(No objection by Northop C.C.)

6. ACCOUNTS

(a) The payment of the following accounts were approved:-

- (i) K. Jones – £642.39 comprising of:
 - Clerk's salary for September 2019 £466.90 (net)
 - Quarterly home working allowance (1.7.19 - 30.9.19) £54.00
 - Reimbursement of photocopying, printing materials, postage and stationary costs (1.7.19 - 30.9.19) £119.69Cheque no.2158 (Government Act 1972 - Section 111)
- (ii) HMRC – Income Tax September - £116.60
Cheque no. 2156 (Government Act 1972 - Section 111)
- (iii) John Griffiths, Groundworks – Sandhole Field, Top mowing of field and banks, cutting of hedges and grass verges. £550.00
Cheque no.2159 (Open Spaces Act 1906 - Sections 9 and 10)
- (iv) Clerk's SLCC Membership (1.10.19 - 30.9.20), £122.00
Cheque no.2151 (Government Act 1972 - Section 111)
- (v) Jim's Mowing, Grounds Maintenance during August, £120.00
Cheque no.2154 (Open Spaces Act 1906 - Sections 9 and 10)
- (vi) Flintshire County Council, June & July 2019 invoice total £312 .70
 - Energy - June 19, £156.35
 - Energy - July 19, £156.35Cheque no.2152 (Highways Act 1957 – Section 17)
- (vii) Mr. P. G. Parsons – Website domain name registration, hosting, updating software and set up website (28.10.19 - 27.10.20), £168.45
Cheque no.2153 (Government Act 1972 - Section 111)
- (viii) Edith Bankes Memorial Hall – Hire of hall for 13 meetings, £162.50
Cheque No. 2155 (Government Act 1972 - Section 111)
- (xi) HM Revenue & Customs Penalty for failure to file PAYE returns on time £100.00. Cheque no.2158 (Government Act 1972 - Section 111)

(b) The payments made in August 2019 of the following accounts were received and approved:-

- (i) Karen Jones – Clerk's salary for August 2019 = £466.70 (net)
Cheque no. 2145 (Government Act 1972 - Section 111)
- (ii) HMRC – Income Tax payment of £116.80
In respect of Clerk's salary August 2019
Cheque no.2147 (Government Act 1972 - Section 111)
- (iii) Jim's Mowing – Grass Cutting on 10th and 24th July, plus Annual cutting of roadside hedge. £180.00.
Cheque no.2146 (Open Spaces Act 1906 - Sections 9 and 10)
- (iv) Thomas Fattorini Ltd – Chairman's Staple £60.62
Cheque no.2148 (Government Act 1972 - Section 111)
- (v) Flintshire County Council – 3 Invoices – Total of £2661.25:-
 - *Road closure to facilitate the repair of Northop Car Park wall (To be reclaimed from insurers) = £2,200.00.
 - *Street lighting and Energy (April 19) = £156.35
 - *Street lighting, Inspection and Maintenance (March 19) = £304.90

Reissue of Cheque for £2661.25 to replace cheque number 002135, which was presented and refused three times. The original cheque cannot be re-presented therefore a re-issue is required. (This stems from the incorrect transfer of £10,000.00 in June/July)

Cheque no.2149 (Highways Act 1957 – Section 17)

- (iv) Community Heartbeat Trust (Solutions Ltd) Annual Support Cost Yr. 1 £162.00
Cheque no. 2150 (Government Act 2000 – s.2)

7. MATTERS RAISED BY MEMBERS

None raised

8. TRAFFIC MATTERS

The Council considered a response Cllr Brebner had received from GoSafe. The correspondence was noted and Council will consider the Speed survey results when the report is received from GoSafe.

9. UPDATE ON THE A55/A494/A548 DEESIDE CORRIDOR PROJECT

None to report.

10. COMMUNITY DEFIBRILLATOR

Cllr Linda Scott reported that the defibrillator is due to be fitted to the side of Northop Post Office on 23rd September. Defibrillator awareness session will be held at 4.30pm on 26th October, all Councillors are welcome to attend. Cllr Mackey reported that a defibrillator awareness session will also take place at Wepre Park on 23rd September.

11. CONCLUSION OF AUDIT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2018

No action could be taken on this matter as the necessary report had not been received from the Welsh Audit Office's external auditors, BDO. The matter to be returned to the October agenda.

12. FLINTSHIRE DEPOSIT LOCAL DEVELOPMENT PLAN (LDP) BRIEFING MEETINGS **

Council considered the letter from Mr. A. Roberts, Flintshire Service Manager Strategy and confirmed the Council's two representatives would be Cllr Pauline Lawton-Hughes and Cllr Linda Deane.

13. COUNCILLOR TRAINING/MEETINGS

Council considered an invitation letter from Mr Gareth Owens, Flintshire Chief Officer regarding the Standards Committee Joint Meeting with Town and Community Councils on Monday 30th September to be held at Caerwys Town Hall. No members expressed an interest in attending.

14. MATCH FUNDING SCHEME IMPROVEMENTS TO CHILDREN'S PLAY AREAS 2019/20 **

Council considered the attached letter from Mr Richard Roberts Flintshire Play Officer, and the nominated proposed play area of Sychdyn play area. Council agreed to register an expression of interest with a contribution of £500.

The Clerk will contact Richard Roberts to ascertain what work is being considered. If it is a major piece of work the agreed sum will have to be carried forward until such a time the work can be done.

15. NORTHOP COMMUNITY COUNCIL RESIDENTS' AWARDS 2019/20

Council considered and agreed upon the poster and press release. A selection panel of Councillors' Pauline Lawton-Hughes, Linda Scott, Marion Bateman, Joanne Millar and Jarred Livesey was agreed. The selection date for applications to be considered was agreed as 6.30pm on 9th December prior to the Council meeting. Council confirmed the Residents Awards will be launched on 30th September and the closing date for nominations is 27th November.

16. CLERKS PENSION

Council approved the Admission Summary Paper received from the Clwyd Pension Fund.

17. CLERKS REQUEST

Council authorised and approved the purchase and use of a voice recorder to assist the clerk in preparing minutes. Council agreed and authorised for the Clerk to use the services of Compacc Accountancy for future payroll services.

18. FOR INFORMATION

(a) The Council noted the thank you letter, received from Northop Heritage Group for the donation of £250.00. Cllr Lawton-Hughes will attend the Heritage Day on 21st September.

(b) Following the advice received from the Independent Remuneration Panel for Wales (IRPW) that the Council were required to publish the amount of allowances and expenses paid to Members in 2018/19, the Clerk shared a report which was to be displayed locally by way of the Council Notice Boards and Council website by 30th September 2019 and also the Clerk will send a copy to the IRPW for their information. The Council agreed the report.

(c) The Chairman's Ribbon is worn, the Clerk will seek a quote for a replacement.

**IN ACCORDANCE WITH NORTHOP COMMUNITY COUNCIL'S
CODE OF CONDUCT**

COUNCIL MEETING	DATE: 9th September 2019
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MEMBER	ITEM	MIN. NO. REFERS
None		

Chairman's Signature..... Date.....