

NORTHOP COMMUNITY COUNCIL

Minutes of the meeting of Northop Community Council held at the Memorial Institute, Northop on Monday 10.th October, 2016.

PRESENT: Councillors Geoff Pierce (Chairman), Chris Ruddle (Vice-Chairman), Haydn Bateman, Marion Bateman, John Carlin, Linda Deane, Pauline Lawton-Hughes, Rob Mackey, John Roberts, Alan Watkin, Jos Wynne-Williams and the Clerk.

APOLOGIES – Cllrs. Joanne Millar and Tony Sharps.

1. DECLARATIONS OF INTEREST

The following Declarations of Interest were made:

- Cllr. Haydn Bateman – Member of Sychdyn Memorial Hall Committee (Agenda Item 11 (b) – Annual Grants to Local Organisations)
- Cllr. Marion Bateman – Member of Sychdyn Memorial Hall Committee (Agenda Item 11 (b) - Annual Grants to Organisations)
- Cllr. Linda Deane – Northop Community Council (NCC) representative of the Northop Memorial Institute (Agenda Item 11 (a)) and Member of the Parochial Church Council of the Parish of Northop (Agenda Item 11 (c) - Annual Grants to Organisations)
- Cllr. Pauline Lawton-Hughes – Secretary to the Sychdyn Memorial Hall Committee (Agenda Item 11 (b) - Annual Grants to Organisations)
- Cllr Rob Mackey – Chair of Trustee of Northop Memorial Institute (Agenda Item 11 (b) - Annual Grants to Organisations)
- Cllr. Chris Ruddle – Member of the Sychdyn Memorial Hall Committee (Agenda Item 11 (b) - Annual Grants to Organisations)
- Cllr. Alan Watkin - Chair of the Sychdyn Memorial Hall Trustees (Agenda Item 11 (b) - Annual Grants to Organisations)

2. POLICE MATTERS

PCSO Dan Stanton had was unable to attend the meeting but provided members with an e-mailed update on Police Matters in the community (between 9/9/16 and 10/10/16):

- There had been four incidences of Anti-Social Behaviour including youths throwing stones at cattle and two incidences of Nuisance in Sychdyn.
- A burglary had occurred with personal items, including a wallet and camera stolen.
- A leaf blower and saw were stolen from a vehicle in Sychdyn. There had been a further incident of theft of a number plate from a vehicle.

The Clerk to enquire further regarding PCSO responsibility for Sychdyn.

3. MINUTES

The Minutes of the meeting of the 12th September 2015 were accepted as an accurate record subject to an addition to note that, having declared an interest in item 5(a)(i), the Chairman left the room and the Vice-Chairman took over until the conclusion of that item.

4. STREETSCENE ISSUES

It was reported that two brown bins had been damaged during Streetscene collection service, but that the bins had been replaced free of charge.

5. PLANNING APPLICATIONS

(i) **DJM/055943** – PROPOSAL: Renewal of Planning Permission Ref. 51110 at land rear of 17 Manor Park, Sychdyn, Mold, CH7 6EQ.

The Council had no objection to the proposed scheme.

(ii) **DJM/055903** – PROPOSAL: Erection of replacement dwelling including changes to land levels, construction of retaining wall and raised garden at 15 Manor Park, Sychdyn, Mold, CH7 6EQ.

The Council had no objection to the proposed scheme.

(iii) **JZB/055915** – PROPOSAL: Listed building application for the formation of a new opening consisting of a timber door in external wall at The Old Stables, Church Road, Northop, Mold, CH7 6BS.

The Council had no objection to the proposed scheme.

(b) The Council accepted correspondence from Flintshire County Council's (FCC) Head of Planning regarding planning applications on which the Council had previously submitted observations.

(i) **BMK/055914** – Delegated Officer Refusal 05/09/16. Application for non-material amendment to planning permission ref. 051730 at Lislea House, Church Road, Northop.

(ii) **KCS/055806** – Delegated Officer Approval 12/09/16. Application for the approval of details reserved by conditions No.3, 4, 5 & 7 attached to planning permission 054038. Springfield, Northop Road, Northop, CH7 6WA.

(iii) **MES/052364** - FCC have advised that they have received further information relating to the proposal for a development of an integrated waste management facility comprising a mixed waste treatment facility, a construction waste materials recycling facility and a contaminated soils treatment facility at Brock PLC Stoney Beach Quarry, Pinfold Lane, Alltami.

(c) The Council received a Schedule 1C Notification from Design Group Chester, as agents for Coleg Cambria, regarding the proposed new management building on the Northop Campus, Holywell Road, Northop. The Council had no comments to make on the proposed development.

6. ACCOUNTS

The Council resolved to approve the payment of the following accounts:

- (a) Gwen Smith, Clerk's salary for October 2016 of £310.30 (net) (Cheque No. 1945) (Government Act 1972 - Section 111)
- (b) HM Revenue & Customs – Income Tax payment of £77.60 in respect of Clerk's salary for October 2016 (Cheque No. 1946) (Government Act 1972 - Section 111)
- (c) Jim's Mowing – Grass Cutting on 13th and 27th October, totalling £110.00. (Cheque No. 1947) (Open Spaces Act - Sections 9 and 10)
- (d) FCC –invoice totalling £24177:
 - Electricity consumption August 2016 = £161.77
 - Inspection and maintenance of street lighting August 2016 = £80.00(Cheque No. 1948) (Highways Act 1957 – Section 17)
- (e) FCC – Contribution to Summer Playschemes 2016 in Northop and Sychdyn villages = £1,800.00. (Cheque No. 001950) (Local Government Act 1972 – Section 111)

7. AUDIT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2016

The Council received the External Auditor's report on the Council's Annual Return 2015/16.

8. SUMMARY OF EXENDITURE FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2017 (AS AT 30TH SEPTEMBER 2016)

The Clerk presented a summary of actual expenditure to date and revised projections to the year end. Members were advised that next year's County, and Town & Community Council elections could impact significantly on the Community Council's budget. Should a Ward be uncontested, election costs would be minimal but if an election should take place, the costs were estimated at £2,000 per ward. £4,000 would therefore need to be earmarked as possible election expenditure in 2016/17. Nominations for the Community Council elections would not be known until the closing date in early April, some months before the precept for 2016/17 must to be agreed. The Council's budget would continue to be closely monitored to seek to minimise any increase in the Annual Precept.

Members thanked the Clerk for her work on the Annual Audit and ongoing budget monitoring.

9. CITIZENS' AWARD

It was resolved that the Citizens' Award 2016/17 nominations would be sought for residents of Northop for the Junior Award, and for residents of Sychdyn for the Adult Award. The Citizens' Awards would be advertised after the October half-term holiday (with a further campaign at the beginning of January). The closing date for nominations would be 28th February 2017 and these would be considered on 13th March, 2017.

10. COMMUNITY DEFIBRILLATORS

The item to be returned to Council for consideration upon any requests for contributions towards community defibrillators.

11. ANNUAL GRANTS TO LOCAL ORGANISATIONS

The following grants were approved subject to satisfactory sight of current audited accounts.

- (a) Northop Memorial Institute (£1,500)
- (b) Sychdyn Memorial Hall (£1,500)
- (c) St. Peter's Churchyard, Northop (£1,000)
- (d) Northop Silver Band (£500)
- (e) Flintshire Citizen's Advice Bureau (£100)

12. FORMAL RISK ASSESSMENT

Members resolved to accept the Annual Risk Assessment for 2016/17.

13. INVESTMENT STRATEGY

Members accepted the report of the Clerk as Responsible Financial Officer, agreeing no change to the current arrangements.

14. ASSET REGISTER

Members confirmed the Asset Register for the purposes of the Annual Audit. The Clerk to investigate the deeds of Sandhole Field to confirm ownership.

15. PREPARATIONS FOR THE COMING WINTER

The Clerk to advise FCC of the Community's willingness to be involved in snow clearing for the coming winter and to order three sets of the necessary equipment.

16. FLINTSHIRE LOCAL DEVELOPMENT PLAN – TOWN AND COMMUNITY LDP WORKSHOP

The Chairman would attend the first of the three workshops to be hosted by FCC at County Hall, Mold (Alyn & Deeside Room) in the coming weeks. The Clerk to secure further nominations for attendance and advise FCC accordingly.

17. SOUTH FLINTSHIRE POLICE CONSULTATION EVENING

The Council would be represented by two Members at the Consultation Evening at Mold Council Chambers, Town Hall, Mold on Tuesday 6th December, 6.00-7.30 pm.

18. FOR INFORMATION

- (a) The Boundary Commission for Wales has announced the publication of its Initial Proposals for changes Parliamentary Constituencies in Wales. More information and the consultation document can be viewed at:

<http://bcomm-wales.gov.uk/2018-review/?lang=en>

A response to the consultation will be considered at the Council meeting on 14th November 2016, in time for the closing date of 5th December 2016.

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**IN ACCORDANCE WITH NORTHOP COMMUNITY COUNCIL'S
CODE OF CONDUCT**

COUNCIL MEETING	DATE: 10th OCTOBER 2016
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MEMBER	ITEM	MIN. NO. REFERS
Cllr. Haydn Bateman Cllr. Marion Bateman Cllr. Linda Deane Cllr. Pauline Lawton-Hughes Cllr Rob Mackey Cllr. Chris Ruddle Cllr. Alan Watkin	11. Annual Grants to Local Organisations	1 and 11