

## **NORTHOP COMMUNITY COUNCIL**

### **Minutes of the meeting of Northop Community Council held at the Memorial Institute, Northop on Monday 8<sup>th</sup> June, 2015.**

**PRESENT:** Councillors Marion Bateman (Chairman), Geoff Pierce (Vice-Chairman), Haydn Bateman, Linda Deane, Pauline Lawton-Hughes, Rob Mackey, Joanne Millar, John Roberts, Chris Ruddle and the Clerk. PCSO Lynn Turner was present for agenda items 1. and 2.

**APOLOGIES** – Received from Councillors John Carlin, Alan Watkin, Jos Wynn-Williams and Tony Sharps.

#### **1. DECLARATIONS OF INTEREST**

The following Declarations of Interest were made:

- Cllr. Marion Bateman – Agenda Item 5.(a)(ii) Planning Applications. Personal and prejudicial interest.
- Cllr. Haydn Bateman – Agenda Item 5.(a)(ii) Planning Applications. Personal and prejudicial interest.
- Cllr. Joanne Millar – Agenda Item 7.(a) Sychdyn Playing Field – Equipment. Personal interest.

#### **2. POLICE MATTERS**

The Chairman welcomed PCSO Lynn Turner to her last Community Council meeting before her retirement later this month. PCSO Turner provided the members with an update on Police Matters in the community:

##### Northop

- A vehicle number plate had been stolen from Ffordd Glyndŵr. Stolen number plates are often used on vehicles linked to crime.
- A dress had been stolen from Karen Lesley Bridal Emporium. It was reported that the thieves had previously visited the shop.
- The Police had received a report of a drunken male sitting outside the Post Office one afternoon.
- The Police had received a report from the owner of the Old School House, The Green of a break at the property. Owners of empty properties have a duty to secure their buildings.

##### Sychdyn

- Following a call of a disturbance at a house party in Llys y Wern, Police attended but the crowd had dispersed. The Police remained in the area for some time. There were no further reports of disturbance.

PCSO Turner advised members that North Wales Police had launched the Summer Anti Drink and Drug Drive Campaign.

The Chairman thanked PCSO Turner for her support to the community and the Council over the past years. Over the years PCSO Turner had maintained a visible

presence within the community and was considered a great asset to the Police force. Her contribution to community life would be missed. Council members wished PCSO Turner well for the future. Cllr. G. Pierce proposed that the Council should write accordingly to the Divisional Chief Inspector at Mold Police Station. The Clerk to action.

Following PCSO Turner's retirement, a new single point of contact for the Council would be confirmed, until that time, members were advised to contact Sgt. Mavis Evans at Mold Police Station.

### **3. MINUTES**

The Minutes of the Council meeting of the 11<sup>th</sup> May 2015 were confirmed as a true record.

### **4. STREET LIGHTING**

#### **(a) Northop**

The light at Yacht Terrace was still a day burner.

#### **Sychdyn**

- The light on Blackbrook previously reported was still out.
- The lighting column opposite 4 Cae Berwyn was leaning at an angle.

The Clerk would report the new fault on Cae Berwyn and chase progress on the previously reported lights on Blackbrook and at Yacht Terrace.

### **5. PLANNING APPLICATIONS**

(a) The following planning application was considered and observations agreed to be submitted to Flintshire County Council's Head of Planning:-

(i) **PXR/053602** – Proposal: Details of siting, design, external appearance, access thereto and landscaping, submitted in accordance with condition no.1 attached to outline planning permission ref: 051751, at Land adjacent Offa Bank, Wats Dyke Way, Sychdyn, Mold CH7 6DX

The Council had no objection to the proposals.

(ii) **JZF/053670** – Proposal: Alteration and extension to dwelling at 17 Pen Y Bryn, Sychdyn, CH7 6EE.

The Chairman and Cllr. H. Bateman repeated their declaration of interest (personal and prejudicial) in this planning application and left the room. In their absence the remaining members resolved no objection to the proposals.

The Council had no objection to the proposals.

(b) The Council accepted correspondence from Flintshire County Council's Head of Planning regarding planning applications on which the Council had previously submitted observations.

- (i) **KCS/053518** – Delegated Officer Approval 11.5.15. Demolition of conservatory and erection of a single storey rear extension at St. Andrews House, Northop Country Park, Northop, CH7 6WD.
- (ii) **RMH/052334** – Notification of an appeal to the Planning Inspectorate in respect of the proposed construction of a new crematorium, associated car parking, access road and ancillary works, landscaping and gardens of remembrance by Memoria Ltd on land at Kelsterton Lane/Oakenholt Lane, Nr. Northop, CH7 6DW. Appeal start date 20.5.2015. Representations to be made within 6 weeks of the appeal start date.

## 6. **ACCOUNTS**

- (a) The Council resolved to approve the payment of the following accounts:-
- (i) Gwen Smith – £520.36 comprising of:
- Clerk's salary for June 2015 plus ¼ of Annual Allowance (1.3.15 - 31.5.15) = £382.30 (net)
  - Quarterly internet rental (1.3.15 - 31.5.15) £48.00
  - Quarterly contribution to telephone calls (1.3.15 - 31.5.15) £25.00
  - Reimbursement of photocopying, printing materials, postage and stationary costs (1.3.15 - 31.5.15) £65.06
- (Cheque No. 1865) (Government Act 1972 - Section 111)
- (ii) HM Revenue & Customs – Income Tax payment of £91.40. in respect of Clerk's salary for June 2015 and allowance (1.3.15 – 31.5.15)  
(Cheque No. 1866) (Government Act 1972 - Section 111)
- (iii) Jim's Mowing – Grass Cutting on 4th and 18th May totalling £110.00.  
(Cheque No. 1867) (Open Spaces Act - Sections 9 and 10)
- (iv) Zurich Insurance (cover for 1.6.15 - 31.5.16) £383.44  
(Cheque No. 1868) (Government Act 1972 - Section 111)
- (v) Thomas Fattorini Ltd. (Chairman's Staple 2015-16) £54.99  
(Cheque No. 1869) (Government Act 1972 - Section 111)
- (vi) Flintshire County Council – March 2015 Street Lighting Costs total £241.77:
- Inspection and Maintenance = £80.00
  - Energy costs = £161.77
- (Cheque No. 1870) (Highways Act 1957 – Section 17)

## 7. **MATTERS RAISED BY MEMBERS**

- (a) **Sychdyn Playing Field – Equipment** (Cllr. J. Millar)

Cllr. J. Millar repeated her declaration of interest (personal, but not prejudicial) and presented the item.

Sychdyn Carnival Committee had requested support from the Community Council to purchase replacement play equipment. Following an inspection by Flintshire County Council (FCC), some items of equipment had been removed from Coronation Playing

Field. The Carnival Committee had raised £4,000 to part fund a replacement play train and sought a grant of £1,000 from the Community Council. The Carnival Committee would also be seeking match funding from FCC to complete the project.

In support, Cllr. J. Roberts added that Coronation Playing Field was a well established and very popular asset to the community and the proposals should be supported.

The grant to Sychdyn Carnival Committee was agreed in principle and would be finalised at the July Council meeting.

The Chairman undertook to make enquiries about the condition of the playing field at Ffordd Owen, Northop. Cllr. L. Deane would contact a playing field representative.

The item to be returned to the July meeting.

**(b) Citizens' Awards – (Cllr. Marion Bateman)**

The Chairman outlined a scheme to recognise the invaluable work of unsung resident volunteers in the Community Council area. The Chairman proposed a Junior award (16yrs of age and under) and a Senior award to be presented at the April Council meeting. The winners of the Citizens' Award would receive a monetary gift in recognition of their contribution to the community. The Citizens' Award would be funded from the budgeted, but forfeited, Chairman's Allowance of £125.00.

For the coming year, the Chairman proposed that the Junior award be open to nominations from Sychdyn village and that the Senior award should be open to nominations from Northop village. In alternate years, the nominations for the Junior award would be open to nominations from Northop village and the Senior award would be open to nominations from Sychdyn village.

A Sub-Committee of the Chairman, Vice-Chairman, Cllrs. P. Lawton-Hughes, C. Ruddle, L. Deane and R. Mackey would be established to consider nominations and make recommendations to full Council. The Citizens' Awards would be decided by full Council.

The proposals were passed unanimously.

The Clerk to seek nominations from local schools, voluntary groups and via the Press.

**8. FINAL ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31<sup>st</sup> MARCH 2015 – COMPLETION OF THE SAMPLED INTERMEDIATE AUDIT 2014/15\*\***

The Clerk advised that the Council's Annual Return had been selected for the additional Sampled Intermediate Audit. The request was authorised in readiness for despatch to the Council's external auditors, UHY Hacker Young by 28<sup>th</sup> June 2015.

**9. FLINTSHIRE LOCAL DEVELOPMENT PLAN (LDP)**

The Chairman expressed her heartfelt thanks to Cllr. J. Roberts for his work in this matter. The Northop members' working group would meet on 15.6.2015 prior to a

further working group of all members on 29.6.2015 to consider initial views on the LDP Candidate Sites Register. The Clerk to arrange.

**10. THE AUGUST COUNCIL MEETING**

The August Council Meeting would be held on Monday 17<sup>th</sup> August 2015, commencing at 7.00pm, for the Chairman, Vice-Chairman and Clerk to deal with any urgent matters during the summer recess. Venue to be confirmed.

**IN ACCORDANCE WITH NORTHOP COMMUNITY COUNCIL'S  
CODE OF CONDUCT**

|                        |                                       |
|------------------------|---------------------------------------|
| <b>COUNCIL MEETING</b> | <b>DATE: 8<sup>th</sup> JUNE 2015</b> |
|------------------------|---------------------------------------|

| <b>MEMBER</b>        | <b>ITEM</b>  | <b>MIN. NO. REFERS</b> |
|----------------------|--|------------------------|
| Cllr. Marion Bateman | 5.(a)(ii) Planning Application Ref. <b>JZF/053670</b> . Proposal: Alteration and extension to dwelling at 17 Pen Y Bryn, Sychdyn, CH7 6EE. | 5.(a)(ii)              |
| Cllr. Haydn Bateman  | 5.(a)(ii) Planning Application Ref. <b>JZF/053670</b> . Proposal: Alteration and extension to dwelling at 17 Pen Y Bryn, Sychdyn, CH7 6EE. | 5.(a)(ii)              |
| Cllr. Joanne Millar  | 7.(a) Matters Raised by Members – Sychdyn Playing Field – Equipment.   | 7.(a)                  |